

**WRITE: Writing and Research Intensive for Transfer Excellence**

**MENTEE CONTRACT**

Name \_\_\_\_\_ Student ID # \_\_\_\_\_

Email \_\_\_\_\_

Phone \_\_\_\_\_

Major (please spell it out) \_\_\_\_\_

What courses are you taking this quarter that you are seeking writing help with?

**As a participant of the WRITE program, I agree to the following:**

- Meet with a writing mentor a minimum of 6 hours during the quarter, but no more than 2 hours per week without prior permission of the Program Coordinator. My initial assignment will be for one hour per week.
- Work through the writing process with a mentor: planning, drafting, revising, and editing.
- Give 24 hour notice if unable to attend a scheduled meeting time.
- Participate in the end-of-the-quarter WRITE program evaluation process.

**\*\*Please attach a copy of your schedule so we know when you are available to meet with a mentor. You can find a weekly schedule form on your student portal, in the back of the schedule of classes, or you may pick up a hard copy from the STARS office located above the Kresge College Office.\*\***

Mentee Signature \_\_\_\_\_

Date \_\_\_\_\_ Please return this completed form with your class

schedule to Jannet Ceja at STARS at Kresge Room 178 to be matched with a mentor.